

**MINUTES OF THE REGULAR MEETING OF
BOARD MEMBERS OF THE
LAKE WASHINGTON SANITARY DISTRICT
September 12, 2022**

1. Call to Order

Chairperson Bob Schmillen called the Regular Meeting of the Board at 7:00 p.m. on Monday Sept 12, 2022. The meeting was held at the Mankato Regional Conference Room, at 3030 Airport Road Mankato, MN 56001. This meeting may not be recorded or broadcast.

2. Roll Call

Present: Bob Schmillen. Tom Dougan, Randy Westman, Paul Aukes and James Halbur
Absent

3. Review and approval of the agenda

Resolution 22:13: Member Aukes moved to approve the agenda. Upon a second from Dougan, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining.

4. Review and approval of the Minutes of the August 8, 2022, Regular Meeting

Resolution 22:14: Member Aukes moved to approve the minutes of the August 8, 2022, Regular Meeting. Upon a second from Dougan, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining.

5. Officers' reports

a. Chair – Bob Schmillen

- None

b. Vice- Chair Paul Aukes

- None

c. Treasurer

Presented by Chair- Bob Schmillen

- Halbur has looked at the reports, nothing out of order.

- Cash Activity Report - Beginning Balance on August 8, 2022, was 1,227,058.79 Ending Cash Balance as of 8-31-22 was 1,277,879.16 Payments due 71,126.34 Ending Balance as of 9-08-22 was 1,206,752.82
- Discussion was held on the expectation of Total Lawn Care. Westman will contact Dustin from Total Lawn Care and discuss the expectation of the trimming.

Resolution 22.15 Aukes presented a motion to approve the payment of bills listed on the cash activity report. Upon a second from Dougan. The motion passed by a vote of 4 in favor, 0 against, 0 abstaining.

- Reviewed Profit & Loss/ Balance Sheet for August 31, 2022.

Resolution 22.16 Dougan moved to approve the August 31, 2022, Balance Sheet, and Income Statements. Upon a second from Dougan, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining.

d. Secretary

- none

6. Open forum for Constituents

- None

7. Old Business

- Adopt Debt Management Policy to supplement our bond rating policy

Resolution 22.17 Dougan moved to approve the Debt Management Policy as presented. Upon a second from Aukes, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining.

- After Hours Rate – Tabled until Shane is present-discuss at October meeting
- List of Secretarial Duties-Tabled until a full list can be assembled.
- Friedrichs Property Resolution-Owner of the camper was unaware of any of the issues. He is in a lawsuit with Friedrichs, he is trying to buy the property. Wanting to build a home on that property. The potential buyer is Josh Lundberg.

Resolution 22.18 Dougan moved to adopt the Resolution on the Friedrichs property as presented. Upon a second from Aukes, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining.

- Resolution to Adopt the 2023 Budget for the Counties.
Discussion was held regarding the change of 20% of Shane's Salary to go to Levy based on the fact that he is billing, clerical and customer service. Total Levy is now 185,624. The increase of 15,800 would bring the final levy to 201,424

Resolution 22.19 Dougan moved to adopt the 2023 Budget with the changes of 15,800 to levy as presented. Upon a second from Aukes, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining. For the record Halbur agreed with the 20% levy increase.

8. New Business

- Randy Westman informed the board that he has sold his home on Lake Washington. Reggie Reed has purchased the home and agreed to become a Member of the board. He would have to be presented to the township managers.
- Workers Comp has been presented from the League, total due is 3814.00

Resolution 22.20 Aukes moved to adopt the Work Comp Premium as presented. Upon a second from Dougan, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining.

9. Maintenance

- Pickup Bids have been sent out

10. Calendar

11. Discuss Agenda for October 10, 2022, Meeting

- After Hours Rate due to Customer Fault to be discussed next month

12. Adjournment

- Schmillen moved to adjourn Seconded by Dougan.
The Meeting was adjourned at 7:40 p.m.

Respectfully Submitted

Carol Howard
Secretary of the Lake Washington Sanitary District